



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

LOKEPARA MAHAVIDYALAYA

LOKEPARA MAHAVIDYALAYA VILL. LOKEPARA P.O. KULIARA DIST.

BIRBHUM PIN. 731218

731218

www.lokeparamahavidyalaya.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Lokepara Mahavidyalaya is a college with Dekagram Panchayet of Mayureshwar-II block, though it is the only college between the two blocks, Mayureshwar-I and Mayureshwar-II. The Mahavidyaalaya was established in 2010. The first edifice was set up then Lokepara football ground by the Headmaster of Lokepara High School, Dr. Nabakishore Hazara. The well-wishers and progressive minded people of the locality raised a fund named as 'College's money' through extensive door to door collection from the locals. The locals to contribute 8 acres of land for establishment of the college. After a long struggle, in 2008, the flagship was successfully carry forwarded by Dr. Karunasindhu Das who was the Vice-Chancellor of Rabindra Bharati University. The Education Minister Sri Sudarshan Roy Choudhury led the foundation stone on 20th January, 2011. Dr. Gangadhar Ghosh, being the first Principal of this college, poured his relentless efforts to strengthen the infrastructure of this institution.

Tagore did not want to confine his students to terraced houses and brick-wood-stone enclosures, so he set up Ashrama Vidyalaya to nurture students' soul in the unspoiled nature of Santiniketan as opposed to colonial education. In a practical sense, Lokepara Mahavidyalaya is not in an enclosed land, but in a boundaryless open environment amidst green nature. there is a pure and beautiful mentality of welfare, an idol of joy, free from luxury and delusion. The teachers and students are not only close to each other, but there is a natural harmony between the two, the students have not only a bond of duty with the teachers but also a bond of love. Principal, teachers teaching staff are all committed to keeping the life of the students beautiful, orderly and healthy, the college authority inculcate their self-esteem through unbridled affection, spontaneous of social person and alumni, in short by inculcating the civilized principle of cooperation, the education of the college is as per Vivekananda's ideals attempts to awaken the potential of the students, as well as to make it an education to live fully according to Tagore's ideals.

Vision

"Gnatirvi bantate naiva chaurenapi no niyate.

Daneno barddhote nityam vidyaratnang mahadhanam."

or knowledge cannot be shared by connoisseurs, cannot be stored by thieves, does not decay, but grows through donation, knowledge is more valuable than any other jewels --- the visions pursued by Lokepara Mahavidyalaya for imparting the education are ---

1. Creating an environment of sincerity in the education system by avoiding brutal governance policies.
2. Education of equality, i.e. class, caste, gender, community --- to rise above any differences and establish 'Satyam, Shivam, Sundaram' among all.
3. Creativity, self mastery, competence, personality, empathy values are developed and ethically and idealistically in such a way that they become a good citizen of India in the future.
4. Acquaintance with the changing world quickly and acquires intelligence to cope with it and optimize all adverse forces.
5. Becoming fully human through the union of practical knowledge and the world of books or theoretical learning.
6. A truly lively and enthusiastic education. There is no lack of curiosity among developed nations of the world. The power of the living mind wins everywhere --- to reach this goal.

7. To form a mind which is fit to be free from the complications, melancholy, dispair of civic life.
8. To make students aware of health, i.e. to build a strong body and to inculcate a sense of helping others to build a strong body.
9. To create awareness about the environment, to develop the sense that everyone is responsible for making nature and environment beautiful and safe.

Mission

The mission of Lokepara Mahavidyalaya is as follows :

1. Meterialistic nature manifests in grossness of mind. Attempting to beautify the joy of creation and introducing education conducive to the full development of soul.
2. To introduce livelihood oriented courses, training and education for self employment and self reliance.
3. Providing useful education to introduce modern tools, techniques and technologies to adopt to the changing physical world.
4. Teaching to build oneself as environmentally conscious and eco friendly by being aware of environmental pollution, tree destruction, disasters etc. in the modern world.
5. Introduction of courses suitable to develop this pragmatism in the students that education is not only knowledge acquired in books, nor is it theoretical, education should be applied in practical life as well.
6. Education is not only for serving individual interests, but it is useful for the social, state and even international world and it is education to develop the student according this philosophy.
7. Introduction of education suitable for building a blend of tradition and modernity.
8. Introduction of timely teacher-learning system. Proper education about modern tools techniques and technology.

	ReplyForward
	Add reaction

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The strength, weakness, opportunities and challenges of the college are analysed through SWOC. This analysis helps in future planning of the college and the analysis has been made depending on the suggestions of the teaching, non -teaching, students of the college.

Strength :

Located in a peaceful rural setting, our college provides an ideal environment for students to study.

Qualified teachers of the college always provide all kinds of help and encouragement to the students in their studies.

The college provide ample support to the Teachers for research work and academic courses. Most teachers are engaged in research activities or pursuing doctoral research.

The NSS unit of our college is very efficient and organise different type of Campus programme and out rich programme.

The college has clean drinking water system for student.

Th college campus has the facility of free wi-fi zone for the students.

The non teaching staff of the college are

Highly efficient. They efficiently handle all office related tasks of the students and maintain the work culture of the college.

Although the college does not have a permanent librarian, the non teaching staff who are incharge of the library diligently carry out all the work related to the library under the supervision of the library committee.

Institutional Weakness

Weakness:

1. Difficulty in communication due to location of the college in Rural environment and the distance from railway station.
2. Lack of awareness among parents about higher education. The tendency of early marriage is very high, especially in the case of girls students.
3. Inadequate number of teachers creates difficulty in teaching- learning process. Some departments are run solely on SACT teachers.
4. The number of classrooms in the college is not sufficient. A single ICT room also creates problem in teaching.
5. Most of the students come from economically poor background and consequently there is lack of vibrant alumni activity.
6. Increase in the number of drop-out students is a big problem for the institution.

Institutional Opportunity

Opportunity :

1. Eligible and compassionate teachers provide academic and career counselling to their respective students.
2. NSS help students understand their relationship with society, involved them in problem solving process and developed among the student a sense of social and Civic responsibility.
3. By keeping reference books, text books, and magazines on various subjects in the college library, students are made book- oriented and interested in higher education.
4. Seminars are regularly organised in Honours departments. This initiative helps student to gain face to face experience, makes them interested in research and enhances presentation skill.
5. As a result of signing Memorandum of understanding with other colleges, faculty and student exchange takes place. This exchange widens the scope of knowledge, enhancing students skills and experience and Diversifies the reading learning process.

Institutional Challenge

Challenges :

1. This small and rural college has various infustructural constraints. Everyone associate with the institution has

to face the problem constantly.

2. Due to paucity of fund it becomes difficult to organise more seminar, special lectures, workshop etc for students.

3. Being an Interior College inadequacy of students is a big challenging issue due to lack of infrastructure and Honour subjects.

4. Being an agricultural based area, a lot of submersals are used on the land, resulting in power shortages in the college which creates difficulties in the normal functioning of the Institution. P

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Lokepara Mahavidyalaya cosely follows the effective curriculum design of the Burdwan university. The college offers Bengal, History, Philosophy and Sanskrit as four Honours programs and English, Education, Physical Education, Political Science as a general program along with the aforesaid subjects. From the academic session 2017-18 the colleges includes CBCS pattern of self Learning and value-based-CGPA of interdisciplinary nature. Also introduced undergraduate courses as per NEP 20 from 2023-24 academic session. Prospectus is delivered to college students before admission and academic calendar, central routine is provided at the time of admission. It publishes semester wise program results and course results. Departments provide individual academic calendars, routines and lesson plans to the concerned students. Teachers try to encourage students' independence and creativity by regularly checking their writing. Apart from the prescribed internal assessment of the university students are closely monitored through group discursions debates, students' seminars, project work, viva voice, quizzes, question answering method etc. and for this reason regular tutorial classes are organized. By judging the performance of the learners, regular remedial classes are arranged, for the slow learner students and bring them up to the merit standard. Through mentor-mentee system students can directly express any difficulties and obstacles to their teachers who help them spontaneously. Traditional blackboard bared chalk and talk method with ICT techniques and audio visual aids have been properly combined. Moreover, teaching-learning is made effective and innovative. through task answering, participatory learning method, assignment project work etc. Various cross-cutting issues, like professional ethics, human values, gender awareness, environmental consciousness, sustainability are not only reviewed through curriculum, but also through various add-on courses, workshops, special lecturers, and cultural events integrate the learning experience of students. Also, the college develops students' practical knowledge, language skills, social sense, sense of humanity, sense of patriotism through various community activities and teaches them how to make a living. Regularly information and feedback from students, teachers, alumni, parents, staff, employers etc. regarding curriculum - infrastructure teaching-learning, competence and campus discipline as a whole are taken through structured questions and after reviewing the same are communicated to the concerned remove persons and all initiatives are taken to remove the deficiencies.

Teaching-learning and Evaluation

The admission process till 2023 is conducted transparently and impartially by Lokepara College on the basis of merit, following at the rules and regulations of West Bengal Government and the University of Burdwan. After admission a sincere relationship between teachers and students is developed. The students also aware about the code of conduct, infrastructural facility, anti-ragging policy, zero tolerance policy regarding sexual harassment,

grievance redressal mechanism, mentor-mentee system, program outcome, course outcome etc. They get academic calendar and class routine. They also get a favorable environment, facility of extra classes, financial benefits like scholarships, various types of job oriented courses and curriculum. In order to judge the merit of the students, the college arranges continuous internal assessment apart from the examination directed by the university. In that case, not only conventional methods, but also innovative methods are followed. Teachers regularly check students' writing, can categorize strong and weak students through viva voice, quiz, debate, student seminar, assignment, project work etc. In order to awaken the mind and talent of the strong students, the teacher recommends various types of non-textual reference books, ask them to give a key address are conclusion in the students' seminar and attempts to improve weak students' different obstacles through remedial classes.

Every teacher conducts classes according to the academic calendar and class routine maintaining order and discipline. They apply question answering along with traditional chalk and talk lecture method, use ICT tools, resort to audio-visual methods. Adopt student centric methods like experimental learning, participatory learning, problem solve methodology etc. During the lockdown, by changing medium teachers have taken classes through Whatsapp, Google Meet, sending audio study materials.

Transparency and impartiality are adopted in this examination. After the completion of the course the exam date is announced quite some time ago which is conducted based on the prescribed syllabus and is evaluated following the appropriate norms. Any complaints and grievances of any part of the entire process are taken seriously.

The external examination results of the students in last 5 years are quite satisfactory. The college takes appropriate steps by reviewing each Program Outcomes and Course Outcomes and the same is provided on the website.

Research, Innovations and Extension

Lokepara Mahavidyalaya has been encouraging research activities in various ways. Apart from the principal, one teacher of the college has Ph.D. degree and two have M.Phil degree. Teachers are highly encouraged by IQAC to engage in research activities, attend seminar, participate workshop, to express their new thinking.

The college is keeping various authentic and research books and journals in the library to stimulate the fundamental thinking of the teachers and students.

The institution provided self-appraisal reports to encourage teachers to express original thinking in valuable journals. In the last five years, original thinking of teachers have been published in various peer-reviewed journals and articles have been published in various research oriented edited books. The college has taken the initiative of publishing a magazine called 'Charaiveti' to encourage the creativity.

The college has organized special lectures, and seminars focusing on various areas of research methodology. Teachers always try to develop innovative mindset in the assignment and project work of students. Students in the CBCS program have the opportunity to study

research methodology and apply research to the world of their studies. In this regard, regular lectures, workshops and seminars have been organized keeping in mind the issues of women's empowerment and gender practices. IQAC and women cell are promoting their research through teachers lecture series.

The NSS wing of the college regularly carries out various form of constructive and innovative community work in the adopted and neighbouring villages. Environmental, health-hygiene or gender awareness extension activities have not only improved the mental world of the villagers, but have also tried to inculcate a sense of sociability, solidarity and unity among the students. The Environment Science Department of the college has done extensive work on how to conserve water in drought-stricken areas like Birbhum. Vaccination has been arranged during the covid period. NSS has organized various awareness programs like Swachha Bharat, tree Plantation, HIV/AIDS, gender issues, yoga, self defence training etc. These extension works have been recognized by local panchayats, clubs, hospital in various ways. Various extension programs are done through MoU.

Infrastructure and Learning Resources

Lokepara Mahavidyalaya has the following infrastructural and learning resources:

1. Total area in the college 183.236 sq. ft., including 25168.92 sq. ft. built up area. Most of the rest is green belt except for the building.
2. Number of classrooms 11, including an ICT classroom, a multipurpose seminar hall.
3. . The college has a play ground. There is also a green belt adjacent to the ground. Just as outdoor sports are done in the playground, indoor sports are also arranged in the college.
4. Number of classrooms 11, including 1 ICT class and 1 multipurpose seminar is.
5. Principal has separate chamber with desktop, laptop, printer facility and washroom facility. There is an attached bathroom in teachersroom with a desktop. There is a separate room for IQAC with a printer cum scanner. There is a separate room for non-teaching staff with desktops, printer, xerox machine and washroom.
6. The college has free Wi-Fi facility.
7. There are fourtoilets for female students and four for male students.
8. The college has a library with reading facilities and computer facilities for students and teachers. There is 'koha' software installed. Online access of British Council Digital Library is available here.
9. In the last five years 80,72.354/- rupees have been spent on infrastructure development.
10. Two aquaguards and a cold water storage purified machine have been arranged in the college so that everyone gets clean drinking water.
11. Inverters have been arranged for continuity of electric supply in the college.

Student Support and Progression

A large number of its students get Kanyashree, OASIS, Minority etc. scholarships. All the related information is provided to the concerned students and after that forward the filled application form to the appropriate authorities. In the last 5 years, out of total 3437 students 278 Kanyashree, 739 OASIS, NSP 47, TSP 318, SVMCM 518 received scholarships. In basis of financial conditions provided full or half of college fees free.

A Career Counselling and Placement cell has been set up in the college, the cell provides proper guidance to the students of the institution keeping in mind their future prospects, counsels the students, assesses their potential and accordingly prepares them for various competitive examinations .

Emphasis is placed on Communicative English and Add-on courses are arranged accordingly to enhance the soft skills language and communicative skills of the students and so that they do not face any barriers during

job interviews and language barriers in real life as well.

To improve the atmosphere of the college it has permanently implemented adequate policies. A zero tolerance policy is adopted in the case of ragging discrimination, sexual harassment etc., which is controlled by committees like Anti-Ragging Committee, Sexual Harassment Cell, Women's Committee etc.

In order to prevent such discrimination the policies are displayed in important places on the website and phone numbers of the members are given.. Grievance and Redressal Cell has made complaint box, so that they can report any type of complaint, they can also report this by online or mobile. Mentors guide students in such a way that they become well-rounded.

Students can show their talent through poetry recitation, music and dance performances. Students can show their abilities in college sports. Moreover, the college takes every effort to participate in any competition elsewhere for talented athletes, singers, dancers and reciters.

Several students have succeeded in various examinations and some have joined different organisations. The college has registered alumni. Alumni have developed cordial relationship with the students, as a result they lend a helping hand in any matter related to studies and career.

Governance, Leadership and Management

Lokepara College is managed by decision making policy formulated by Burdwan University and Higher Education Department, Government of West Bengal following UGC guidelines. The Institute has always followed the National Policy of Higher Education and is moving forward with the aim of nationalizing education and reforming society. This college is governed in the basis of decentralization. This college has three statutory bodies like GB, IQAC and TC and has 32 different committees. The highest policy making body of this college is GB. All the policies of the college are determined in the basis of equality, prosperity and transparency with the utmost sincerity. The bodies and committees plan, conduct and execute academic activities, effective teaching learning, evaluation, finance through regular meetings.

IQAC forwards the proposals made by various committees and sub-committees to the Principal after review which is again raised in the Governing Body and final decision is taken. The college keeps a record of incremental improvement in various areas and takes proactive measures to improve the institution as a whole. Apart from routine oriented teaching-learning, various programs and activities such as soft skill development, value added courses, welfare schemes, community work are being carried out through the initiatives of committees like IQAC, NSS, Cultural Committee, Women Cell etc. to achieve the larger objective. Any financial matter of the college is managed with utmost transparency and integrity, which is primarily managed by the Finance Committee. Of course, there are also Purchase Committees, Library Committees, Building Committees--the recommendations of such committees are reviewed here. E-Governance has been implemented in all the functions of the college such as results, finance, accounts, scholarship, office management etc. IQAC collects self-appraisal reports from teachers through structured forms, by which their progress is assessed. Also motivates faculty members to attend refresher courses, orientation programs, short term courses, faculty development programs etc. and to attend seminars workshops etc. to encourage research. Constantly IQAC keeps teachers and students updated through seminars, lectures, workshops. Under the initiative of IQAC, training is arranged for the upgradation of non-teaching staff. The college provides various welfare measures for all teaching and non-teaching staff. As a government aided college, every staff gets the benefits of PF, gratuity, loan facility, general insurance scheme, various leaves, West Bengal health scheme, health partner scheme etc., the college specially gives festival advance option and provides clean toilets, purified drinking water. The institution takes feedback from the relevant stakeholders, reviews it at the initiative of IQAC and takes actionable steps and improves the quality of the institution

Institutional Values and Best Practices

Lokepara Mahavidyalaya is continuously carrying out various important values, steps and activities for women empowerment and gender equity, nationalism and Indianness awareness, elimination of linguistic, ethnic, economic, racial, regional differences, environmental awareness, tree planting, conservation of natural resources, health-hygiene awareness. The institution provides various physical facilities like CCTV surveillance system, common room with washroom for female students, wheel chair for differently abled etc. It also teaches necessary life skills by organizing various programs and trainings for self-defense. In order to educate the students and the people of the neighboring villages about gender equity, such as holding women's day, organizing lectures, showing movies, conducting gender audits, and also organizing the necessary programs to prevent early marriage and educate girls.

Regularly celebrating the birth and death anniversaries of the social reformers, commemorating the freedom fighters, organizing various programs on national days, rallies for developing the nationalism and Indianness of the students. As students and staff are sensitized through the Electoral Literary Club, democratic rights awareness is made accountable to the masses. Environment related awareness and green-eco-friendly campus and community development through planting trees, banning plastic, banning smoking, observing various types of vehicle day, various types of herb planting etc as well as time initiatives have been taken to conserve natural resources.

The students are made artistically and culturally aware through programs on the occasion of Rabindranath Nazrul's birthday or International Mother's Day, preservation of tapestry-handicrafts, folk programs and cultural seminars, special lectures, wall papers, museum creation etc.

As exercises, sports, yoga etc. are regularly practiced for health awareness, there is an effort to make the community aware about dengue prevention, HIV/AIDS, for this reason regular seminars, programs etc. have been organized. The college has chosen 'Know Your Culture and Tradition' and 'Plantation, Conservation and Awareness of Medicinal Plants' as two best practices and 'Museum: Prevention of Cultural and Indigenous Handicrafts and Heritage Awareness' as distinctiveness and has been running the program accordingly for the last five years.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LOKEPARA MAHAVIDYALAYA
Address	Lokepara Mahavidyalaya Vill. Lokepara P.O. Kuliara Dist. Birbhum Pin. 731218
City	MAYURESWAR II
State	West Bengal
Pin	731218
Website	www.lokeparamahavidyalaya.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mrinal Kanti Das	03462-8653932684	8918888693	-	lokeparamahavidyalaya2010@gmail.com
IQAC / CIQA coordinator	Panchali Mukherjee	-	9475386528	-	iqac.lpm2017@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Burdwan	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lokepara Mahavidyalaya Vill. Lokepara P.O. Kuliara Dist. Birbhum Pin. 731218	Rural	17.02319	2338.27

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, HONOURS	48	HS or Equivalent Exam	Bengali	43	22
UG	BA,History, HONOURS	48	HS or Equivalent Exam	English + Bengali	37	11
UG	BA,Philosophy,HONOURS	48	HS or Equivalent Exam	English + Bengali	25	1
UG	BA,Sanskrit, HONOURS	48	HS or Equivalent Exam	English + Bengali	32	11
UG	BA,Ba General,Bengali Education English History Philosophy Physical Education Political Science Sanskrit	36	HS or Equivalent Exam	Bengali,Sanskrit	523	243

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				13			
Recruited	0	0	0	0	0	0	0	0	6	6	0	12
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						7
Recruited	7		0		0	7
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	6	3	0	9
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	128	0	0	0	128
	Female	160	0	0	0	160
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	39	32	45	68
	Female	28	42	43	66
	Others	0	0	0	0
ST	Male	3	1	2	4
	Female	4	1	4	2
	Others	0	0	0	0
OBC	Male	30	18	15	35
	Female	24	46	15	48
	Others	0	0	0	0
General	Male	71	81	77	96
	Female	103	104	95	125
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		302	325	296	444

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Lokepara Mahavidyalaya has implemented several strategies to incorporate the NEP 2020 into its academic calendar from 2023-24 session. The Teachers' Council, along with various
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	<p>subcommittees, convened meetings to tackle questions related to the courses and curriculum provided by the parent university. The institution utilized PPT during workshops and awareness programs to clarify students' confusion regarding the course and curriculum structure. They acquired concept of the skill-based approach to courses under the NEP 2020 framework. Since the institution specializes in Arts stream, it faces challenges in providing a diverse range of courses in MDC/IDC. The only subject it is affiliated with is Environmental Science. Classes are held using both digital and traditional methods. Students gain from lectures by external experts beneath the faculty exchange program. Programs were organized to foster an understanding of natural resources and sustainable development, leveraging the college's scenic natural environment. The institution's rainwater harvesting initiative and the medicinal plants in the garden are used as educational tools in MDC as examples.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Lokepara Mahavidyalaya is already enrolled in the Academic Bank of Credit system, with all its students participating in this scheme. A teacher has been designated as the nodal officer. Over time, she supervised awareness sessions. Students received guidance and suggestions via PPT during those sessions. Technical help was provided to students by the office to facilitate their enrollment in this system.</p>
<p>3. Skill development:</p>	<p>Skill development initiatives have been continuously addressed by the institution. The parent university oversees the set up of vocational courses for all affiliated colleges. The college has hosted ICT programs to strengthen vocational skills of students. Students gain proficiency in fundamental movement skills studying Physical education. Furthermore, skill enhancement at this institution also aligns with art and culture. Field trips for assignments were made through excursions. Workshops on different regional arts were organized by the college. Assignment-based field visits were materialized through excursions. Looking ahead, the college intends to conduct workshops for girls to enhance their financial skills.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Lokepara Mahavidyalaya commemorates Independence Day, Republic Day, Netaji's birthday, International Mother Language Day, International Yoga Day, Forest Week, Autumnal Festival, Annual</p>

	Cultural Festival, Saraswati Puja, and the birthdays of famous figures in culture and Literature. Seminars and workshops on subjects such as folk culture, Sufism, and the Srimad Bhagavad Gita were conducted. Teachers conduct classes in both Bengali and English, allowing students to write in Bengali. The library has a substantial collection of books in Bengali.
5. Focus on Outcome based education (OBE):	The college adopted the course curriculum as required by the parent institution. Lesson plans were developed accordingly. Both learners and educators were educated on OBE through introductory sessions and workshops. Teaching strategies are structured in line with OBE guidelines. Teachers integrated Google Meet, WhatsApp as teaching platforms.
6. Distance education/online education:	There is no study centre for distance education at lokepara Mahavidyalaya. Teachers permit Google meet, whatsapp as platforms for virtual education. Additionally, the college website has a dedicated section for e-materials where numerous study materials are shared by the departments. The college also subscribes to an online library enabling students to access journals and e-books.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	NIL
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	NIL
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	NIL

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Electoral Literacy Awareness Programme Report Date: April 19, 2024 Venue: Lokepara Mahavidyalaya Speakers: 1. Tarun Chandra, Samity Officer, Mayureswar II Block 2. Avoy Nath Siddhanta, PWO, Mayureswar II Block 3. Ajoy Prasad, BDMO, Mayureswar II Block Objective: To educate and empower newly eligible voters who crossed 18-years students on the importance of electoral participation and responsible voting practices. Program Details: Awareness Programme: Conducted awareness programme on electoral literacy, covering topics such as voting rights, electoral process, and civic responsibilities. Vote Shakti: Organized a "Vote Shakti" session, focusing on the power of youth in shaping the country's future through informed voting decisions. Participation: Number of participants: 49 Outcomes: • Enhanced understanding of electoral processes and voting rights among participants • Increased awareness of the significance of responsible voting practices • Encouraged youth to exercise their right to vote and become active citizens</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>NIL</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
728	888	695	619	507
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 11

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	11	11	03

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
18.49	77.09	8.50	11.57	13.83
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response

Lokepara Mahavidyalaya is affiliated to the university of Burdwan (BU will be used hereafter). The university provides a central academic calendar according of which the IQAC of Lokepara Mahavidyalaya prepares its own academic calendar keeping in mind the local religious and cultural practices. The entire curriculum is student centric. The Academic calendar helps the institution to execute all the necessary activities in a very planned way. The BU prepares the syllabus which provides ample of choices and caters well to the needs of the students in current time. A well- balanced central routine for each semester is prepared by the Routine committee which consists of regular classes along with tutorials for the need- based students which is efficiently followed by the teachers through out the semester. The routine (semester wise) is circulated among the students both in offline and online mode. The hard copy of the routine is displayed in the College notice board and is also shared in the college website. The Academic calendar clearly provides information regarding the tentative dates of Internal examination and the Continuous Internal Assessment which helps students to plan and prepare for their entire semester. At the day of counselling students are offered the choices of courses and they are encouraged for flexible choices of their desired courses. To make the teaching learning process effective teachers often use ICT mode for sharing knowledge. Study materials are shared among students through website and other online platforms like Whats app group. Educational tours are arranged for students so that they can practically experience what they are learning. Invited lectures and seminars are arranged for students so that they can connect with the updated thoughts happening in their subject and other subjects too. Faculties from the institutions under MOU also give lectures in their concerned subjects. Mentors are provided for each student to monitor their growth, hindrances and other issues so that they can perform well. Feedback from different stake holders i.e. students, parents are taken on yearly basis on curriculum and overall functioning of the system according to which we analyse the situation and try to modify those areas which comes under the supervision of the college. The analysis report is shared in the college website. The notices of every programme is shared in the college website immediately. The central library tries to fulfil the need of students. Books, journals, online platforms are provided to the students to prepare for their semesters and also for other competitive exams. Newspaper both English and Bengali are taken in the college library for students and other college staffs.

File Description	Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 01

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.19

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
41	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The curriculum determines the UGBOS of the University of Burdwan and certainly the board committee members and college representative have an important role to play in the determination, it is the responsibility of the college to see that the curriculum's various segments and cross-cutting issues can be taken seriously by the students in various aspects.

i) Professional ethics is taught through the nature of report writing or academic writing in Literature, administrative or economic reform in history, public policy in Political Science etc. In parable various local artist of Birbhum district were brought in and imparted hands on training in various art works. In this regard, by organizing seminars, workshops etc. in the Institutions aim to ensure that the students can become mature in the career and professional world in future.

ii) The teachers of the institution carefully teach in the context of application of gender in Literature, the position and form of women in the part in history, women's education in Education and gender sensitization in Philosophy. But lokepara Mahavidyalaya takes keen care to ensure that the scope of study of the students is not confined to the world of books. A woman's cell has been set up in the college so that they can put this learning in practice. The functional role of grievance and literacy literature sale is also significant in this regard. Complaint box has been set up in the college for the students to report specific grievances of females students posters have been put up in different places of the college to make students ever feedback from students is also taken in this regard. Moreover they are made deeply aware of this issue through seminars of external expert and organising discussion and meeting for students.

iii) human values are taught in some aspect in all subjects of the curriculum. The institution has specifically implemented a code of conduct. Human values are seen to the properly applied through the disciplinary committee. Anti ragging cell has been established so that no student is harassed physically mentally or in any other way. A zero tolerance policy has been adopted through the active role of these committees. It is possible to provide this education to the students properly.

iv) literary history or social environment of Ancient India environmental awareness pollution etc are informed to curricular education. Moreover the college has specially arranged water conservation program through rain harvesting. The college has been made completely plastic free. For this reason as it is said in the classroom it is also warned through the poster. Sapling our planted step by step during the rainy season and are care for through out the year. Awarnes about natural and environment is made by organising different programs of Varsha Mangal and festival of seasons. NSS place and active role in this through various programs throughout the year. Environment and Sustainability are dominated by Environmental Science Studies. There is an attempt to apply and perpetuate knowledge through various types of project work and to gain an understanding of the environment. The institution has been prioritizing environment and sustainability through its NSS wing and IQAC curriculum-based community-oriented programs.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 24.73

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 180

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 51.11

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
288	444	302	325	302

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
660	660	660	660	610

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 51.19

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
121	213	130	140	128

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
296	296	296	296	246

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document

2.2 Student Teacher Ratio**2.2.1**

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 66.18

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teaching learning methods practiced in Lokepara Mahavidyalaya is entirely student centric. Teachers follow various methods of teaching learning process. Chalk and talk method, lecture method, ICT based knowledge sharing, assignment and project- based learning, experiential learning (educational tours), practical learning etc. Teachers start their classes keeping in mind the effectiveness and impressiveness of the lecture. Therefore they give power point presentation for introducing the syllabus to the students at the very first class of each semester. Teachers provide sufficient material both in hardcopy and soft copy format and share those materials in the college website and Whats app groups of every semester. Teachers of each subject prepare the Lesson Plan and discuss it among their concerned groups department wise. Documentaries, lectures available on online platforms, materials available in journals are circulated among them while discussing various topics. In subjects like English, demonstrations are given on how to communicate in different sectors of social life. In the department of Physical Education participative learning is practiced by engaging students in various field works. NSS also engages students

in various kinds of community based activities. During classes students are encouraged in group discussion, debate, quiz competition, students' seminar, news analysis to make the learning process interactive. Various programmes are arranged like painting in which students experiment and learn. Teachers try to arrange seminars, national and international, special lecture to make the learning process interesting. ICT tools are used during these presentations to engage them in the ongoing discussion. Theoretical knowledge is combined with the practical knowledge through visiting historical places, places relevant to the taught topics. Department of Bengali, Department of History arrange educational tours for students. Visit to nearby library is arranged for students to encourage them in reading. We engage our running as well as ex- students in various extra curriculum activities arranged in college. After learning from the programmes, they participate in decorating/ beautification of the college as part of his/ her profession. Teachers arrange know your culture/ places for students as part of learning process. The department of History has also set up a museum for students so that they can learn first-hand. Students are engaged in preparing the college wall magazine completely by themselves. They also contribute in the magazine in hardcopy format. Teachers promote reading among students by making them visit the library on regular basis. Various journals and magazines, news papers are kept in the library for students to make them aware about current political, social, cultural issues. The department of Environmental Studies engage them in various activities concerning environmental sustainability and the challenges to it. Departments arrange add- on course and Value Added course for students. Mentor-mentee has been prepared semester wise to provide adequate support to students.

File Description	Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.46

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	05

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 57.45

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	06	06	06	03

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Implementation of CBCS since 2017 has made the internal/ external assessment formal, systematic and transparent. The University of Burdwan publishes the schedule of final Examination programme as well as the tentative date of the internal examination. As per the directive of the affiliating university 20% marks is allotted to the internal examination. At the very beginning of the semesters students are made aware of the examination system for their mental preparation. The Examination Cell of LM consisting of both teaching and non- teaching staff, arranges the entire process of the examination. The EC prepares a schedule of internal exam according to the tentative dates given in the Academic Calendar. Continuous Internal Assessment (CIA) is also taken according to the tentative date prescribed in the AC. After two months of the commencement of new session CIA is taken. Internal examination is taken thirty to forty-five days before their final examination. Each department prepare question atleast fifteen days before the internal examination and submit it to the Examination Cell. The EC arranges the entire examination procedure for the CIA, internal/ home centre examinations. In order to keep the internal examination and CIA process transparent we immediately check the answer scripts and make the marks list available to the students. We discuss the result of the assessment with students and take necessary steps accordingly. During the pandemic all the examination programmes were conducted on online mode. Afterwards students appeared in the college for those examinations. In the CIA and internation examination various

evaluation methods are followed like quiz, students' seminar, project, assignment, written exam both on board questions and multiple-choice questions, debate etc. Group method is also practiced in which each group is asked to prepare questions for the other groups and the entire process is conducted by students under the assistance of the concerned subject teacher. Students' evaluation record is maintained in order to trace their development. Principal, IQAC and subject teachers sit together along with students to analyse and discuss the result in order to motivate them. After analysing the result slow learners are selected. Tutorial classes are arranged for those selected ones in order to mainstream them. The Grievance Redressal is maintained mostly by BU. Any query or grievance related to the internal Examination or CIA is addressed by concerned teachers. Grievance related to the admit card, final examination, final result, review etc. is entirely addressed by BU. If any student find difficulty in reaching to BU, the college mediates and extends its utmost support to the student. During the IE/ EE, CIA if any student faces any sort of difficulty in appearing the examination, the college provides support with care. Physically challenged students are provided with utmost care during the examinations.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

CBCS emphasises on outcome-based learning. The affiliating University i.e. University of Burdwan has set the norms and objectives of Outcome Based learning and in accordance to that each department of Lokepara Mahavidyalaya has prepares the Programme Outcomes and the Course Outcomes. The Pos and Cos are displayed in the college website so that students become aware about their choice. Programme Outcomes describe in details the future planning connected to each particular programme. At the very introductory class teachers explain the programme outcomes to the students. This helps students to identify and understand how to progress from their programmes. Various options of higher studies, job opportunities, research and publication opportunities are made clear to them. This awareness generates in them the necessity of outcome-based learning. Course outcomes are explained clearly in each department which includes the essential and basic knowledge about the particular course. This strengthens the subject based knowledge among students. Disciplinary knowledge is essential for students in order to excel in life. Teachers arrange web colloquium, seminars, guest lectures, workshops in order to make the COs lucid and easy to the students. Workshop on career counselling is arranged stressing on various aspects of subject and programme oriented job opportunities and higher studies options. Achievement of programme and course outcome is assessed with the help of software. The entire process is a continuous one which includes internal and final university examination results, assignments, class tests, students' seminar, quiz contest, group discussion, debate, viva voce etc. The result of each programme outcome is recorded and preserved by the teacher and the examination cell of Lokepara Mahavidyalaya. The departments offer Add on course and Value Added Course to the students and their assessment and evaluation is done by the institution itself. These courses help students in the fulfilment of the course and programme outcome. The performance of students is measured by various

test methods throughout the year and they are informed about the outcome immediately after the result. As a result they get to know about their weaknesses and strengths and execute this outcome in their final examination. Assignments, projects, practical etc are taken for the assessment of the course outcome. The attainment level of students are also measured from the feedback of the alumni about their progression in the field of higher education and job accomplishments. Various parameters are employed in order to assess the programme and course outcome. The Alumni association keeps a track of outgoing students who has flourished in life. They in return serve their society and their institution in various ways like donating books, magazines etc. The arrangement of workshop like Raibenshe Dance Performance and Workshop benefit students in achieving their career goal in future.

File Description	Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

2.6.2

Attainment of Pos and COs are evaluated.

Explain with evidence in a maximum of 500 marks

Response:

Faculties of Lokepara Mahavidyalaya deal very carefully the matter of POs and COs. At the very first week of the class of Semester- I teachers along with the principal discuss the outcome of Pos and COs to the students. The Pos and COs of each department has been uploaded to the website from where the students also get to know ab out it. The students of each semester in every session are assigned under a mentor who takes care of every possible aspect of a student. Lokepara Mahavidyalaya evaluates the attainment of Pos and COs of its students in a very synchronised and organised way.

Various methods are used in order to assess the attainment of Pos and COs of students. Direct and indirect methods are used to achieve it.

Direct methods

The departments along with the examination cell determine the methods to assess the progression of students. The teachers of each department arrange **continuous internal assessment** in order to analyse the growth of each student. MCQ, group discussion, quiz, student seminar, assignment, project, short question, short- answer type question etc are used for the CIA. After the immediate checking of the

answer scripts a teacher- student meeting is arranged in order to show them the result and discuss on their performance. If needed remedial classes are arranged to address the weakness in their learning. Parent-teacher meet is also arranged in order to understand and evaluate the overall progression of students in order to analyse the outcome of COs. **Internal Assessment** is also arranged which is prescribed by the University of the Burdwan also. The university gives a tentative date in the academic calendar and Lokepara arranges the internal keeping in mind the prescribed date. After the checking of the internal examination answer scripts teachers arrange remedial class if needed. One of the important indicators of the evaluation is the end semester examination. As Lokepara Mahavidyalaya is affiliated to the University of Burdwan the students of Lokepara Mahavidyalaya have to appear in the end Semester examination. This helps to assess the course outcome which in turn determine the programme outcome.

Indirect methods

Feedback is one of the indirect methods through which the course outcome is evaluated. The answers given by students in the feedback are key indicator of evaluating the course outcome and many other aspects of an institution. The data on the educational progression and placement of the outgoing students of Lokepara Mahavidyalaya is also a significant method of evaluating the outcome of the Pos and COs.

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 75.33

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
114	184	114	63	32

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
190	192	125	99	67

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.64</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Response:

The institution has taken various initiative regarding creation and transfer of knowledge. They are given sequentially--

i) one of the initiative of the ecosystem is organised by NSS. Water conservation has been arranged through Jal Jivan mission. After visiting the village called Dheka gram which is adopted, the villagers are informed about the water conservation system.

ii) An initiative has taken to build a museum in a college this Museum is being developed through long efforts so that students can learn about history traditions and a clear idea about different types of local based art work. Through this museum the harmony of tradition and modernity will be archived, communication with the local society will be developed. For this, special importance has been given to local art and arrangement having made to place those art in museums. As a result of this, art awareness

will develop among the students, they also be our about livelihood.

iii) teachers are constantly improving themselves by acquiring related knowledge which day published to articles in various journals. They also encourage students through internal assessment, project work, assignment, group discusion etc. Thus the creativity being develops in them.

iv) the college has gradually arranged different types of add on courses to enhance students skills.

a. Yoga organised by NSS

b. Initiative have been taken regarding communicative English.

v) MoU has signed with different colleges and and NGOs to faciliate knowledge exchange between faculty and students.

vi) Initiative have been taken to publish college magazines and wall magazines to encourage creative activity of students and teachers. As Rabinndrnath did various seasonal festival at Shantiniketan the college also followed that trend by organising various programs and trying to inculcate skills in performing art.

Vii) the institution organizes various seminars, special lectures etc. by eminent scholars faciliate the exchange of knowledge among the faculties and students.

viii) IQAC organizes various workshop through the 'know your culture' programme to get informed the students about their roots.

IX) the college have involved in sensitizing activities and making the community based awarness programme regarding various issues like gender sensitizing, Anti tobacco campaigning, environment protecting issues with the active guidance of IQAC and NSS.

X) collaboration with local library for mental and innovative development of students.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	02	01	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**Response:** 0.27**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	01	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.18**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	05	04	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and**

sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

Keeping in the mind Rabindranath's Ashram Philosophy the following extension activities have been undertaken by the institution for the last 5 years ---

1. Throughout the year the college sensitize the student and the surrounding village about health environmental hygiene gender etc. Through the NSS the college organizes etc. and overall enriches community activities:

a) aA plantation are organised, villagers are made aware of the dangerous of deforestation, pollution and environmental degradation. Tree conservation programs and benefits of green space existence are introduced. The Independence Day specially chosen every year carry out this larger works this year various such programs were organised on the occasion of Amrit Mahotsav on Independence Day dated 15 August,2022.

b) Red Ribbon awareness program has been arranged. One of the objective of the program was to make the students and people in the surroundings villages aware of AIDS and HIV. Through this program it is also known that the affected people need cooperation and empathy rather than hatred.

c) various initiative have been taken as part of swachh Bharat Abhiyan program in the college. Initiative have not only been taken to keep the college clean, awareness has also been raised to create a plastic free environment in the surroundings villages.

d) save water is organised at the community development program in the college as well as in the villages around the college.

e) NSS special campus awareness program is also done to different community activity various campaigns have been conducted they regarding the prevention of dengue, the cure of various infectious disease and the prevention of various water Borne disease such as cholera, typhoid etc.

f) an initiative has been taken to create awareness about health by observation yoga day

ii. Initiative has been taken to develop the qualities of leadership democratic Outlook National consciousness social harmony etc by celebrating Netaji's birthday, Republic Day etc.

iii. During the Covid period the students and teachers of the college have done various service activities with the voluntary organisation called 'UPAHAR'. Distributed clothes, foods etc among the poor and needy people in Kotasur and its surroundings areas.

iv. Initiative have been taken to avoid unnecessary electricity expenditure and create awareness about the benefits of using solar energy. As a result arrangements have been made to provide a solar light in front of the college at the initiative of the local panchayat.

v. Vaccination has been arranged in the college during covid. Besides the students of the college have been specially informed about covid. masks and sanitizer are distributed to them.

vi. College grievance cell and women's cell are particularly active in extension activities. these cells are not only trying to eliminate gender equality in the college but also trying to eliminate gender inequality in the neighbouring villages by making one girl student leader in each village and convincing them.

vii. Various art works created by poor women artist of the neighbouring villages are displayed and college students are encouraged to show that girls are also capable enough in the society and that poor girls are not neglected.

viii. Various seminars and special lectures related to extension activities have been organised under the initiative of the college and lectures have been delivered by renowned persons. The local block also cooperated in this regard.

3.4.2**Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

Response:

Awards and recognition receipt for extension activities from government

Lokepara Mahavidyalaya is constantly active in various community outreach programs. The college's NSS and IQAC have been governing various awards and recognitions in the college throughout the year through extensive activities both internal to the college and community outreach. College students participates in various competitions. The Physical Education department of the college plays an active roll in this regard. IQAC and NSS prepare a plan for community outreach programs at the beginning of the year and strive to implement that plan throughout the year. During implementation, it is always seen that community involvement is not only about fostering or bonding with community members, it is about teaching the principles of cooperation, social responsibility and humanity to the college students. Satisfied with such efforts, various organisations, including government organisations, have given appreciation and recognition to college or individual student at various times.

Lokepara Mahavidyalaya has taken Dekagram as adopted village. NSS volunteers have reviewed the dropout in education of female children after surveying them at various times in surrounding villages and have taken various initiatives to educate the poor girls. Appreciating such impactful effect, especially recognising its far-reaching role in the society, the panchayet gave favorable recognition to Lokepara Mahavidyalaya. In village adjacent to Lokepara surroundings girls are married off at a young age. As a result, they do not complete their education, dropout of school or college. NSS takes active initiative to prevent such negative activities. This positive action has been duly recognised by the local NGO. NSS has organised campaigns on HIV/AIDS, which are acknowledged by local Registered Club . The NSS volunteer team has arranged several community development programmes at Dalui para which is the college has adopted. "Save Water' Programme is one of them. This initiative has recognized by the Panchayet. The plastic elimination program of IQAC and NSS has made significant impact on the community, resulting in its recognition from Panchayat. During the covid period the college arranged for vaccinations and the took various proactive measures, Panchatet has also recognized this initiative. Lokpara Mahavidyalaya organized Eye Check Up Camp under the initiative of NSS which received appreciable recognition from local NGOs. Also meritorious students of the college have participated in competitions like Youth Parliament and received awards.

Sl. No.

1. Recognition from local NGO for NSS volunteers' survey for campaign on prevention on early marriage.
2. Acknowledgement from local Club for HIV Awareness Campaign.
3. Recognition from Dheka Gram Panchayet for "SAVE WATER" programme.
4. Recognition from Dheka Gram Panchayet for awareness programme on Plastic Pollution.
5. Recognition from panchayet for welfare measure during Covid 19 Pandemic.
6. Recognition from Local NGO for NSS for eye check up campaign.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 3

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 17

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT infrastructure, facilities for cultural and sports activities, gymnasium, yoga centre etc. in the institution

Response:

Lokepara College spans over 741530.40 sq. ft. area. Total built- up area is 25169.00 sq. ft. Total open space area is 720386.28 sq. ft. Total green area is 3020 sq. ft. Being located in the rural area Lokepara Mahavidyalaya enjoys the space fully. The college accommodates 728 students in the academic year of 2022-2023,. It has one principal's room, one teachers' common room, one office room, one IQAC room, one NSS room, one ICT enabled room, thirteen classrooms, one central library with reading space in the corner, one museum, one girls' common room, one boys' common room, one alumni room, one gym and yoga centre, one stock room, two toilets for boys, five toilets for girls, one xerox machine, five printers, nine (four in the office, one for principal, one in library, one in IQAC room, one in Teachers' staff room) desktops, one laptop, one projector etc. The central library contains nearly 3000 books. The cataloguing process of books using the software KOHA has been started. Six prestigious journals have been subscribed in the library. The online British library has been subscribed in the library too. The college has one playground and some indoor games facilities. The college provides one free wi-fi zone and one desktop to students for surfing. All the teaching and non- teaching staffs enjoy the facility of wi-fi connectivity for their respective purpose. The department of Physical Education has log book. Other departments also maintain Attendance register. White board, black board, white chalk, coloured chalk are used in teaching learning process. The library has one book register book, one journal register book and one attendance register. It subscribes one English newspaper and one Bengali newspaper on regular basis. The college has one vending machine for providing sanitary napkin to girl students. There is ramp in the entrance of the college to provide support to the specially abled students. There is one accessible toilet in the girls' toilet. Faculties are provided with the central library and its journals and e- resources in order to enrich themselves. The faculties are encouraged for research work. The principal extends his help in this regard. The teachers, non- teaching staffs and students get benefited by the yoga centre and gymnasium. The college has a museum which was started in 2019. The museum is a distinguished feature of Lokepara Mahavidyalaya. The college has a garden of medicinal plants maintained by the

students of each department.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 4.39

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.56	0.27	.20	1.04	0.62

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:

The history of Lokepara Mahavidyalaya library dates back to 2012. Due to the shortage of rooms, the administrative office had to accommodate the library for several years. It had then only four almirahs

and few hundred books, mostly on Bengali literature and on History. In 2022, a separate room is allotted to the library and in 2024, the library finally became functional in a room of its own. Right now, the library has a collection of over 3000 books.

The library has a reading space at the corner of the library room. Newspapers- both English and Bengali- are available for students. Several magazines, such as Caravan, Ebong Mushaera, Kurukshetra, Yojana etc cater to the need of aspiring students. The library annually subscribes to British Council Digital Library and the students and the faculty can access their database and digital books. The library is maintained under the Integrated Library Management System (ILMS) since 2024. The library books are catalogued under KOHA software. KOHA is a full- featured open source Library Management software on Ubuntu platform in HP Slim Desktop S01-pF2xxx. The present configured system is i3 12 th Generation, 8 GB RAM, 500 GB HDD with Ubuntu 22.04 LTS version and also installed, configured, customised the library automation S/W i.e. KOHA 24.05. Students and faculties can search books in the library through OPAC (localhost). “The reports” module of KOHA is used for specific date on book cataloguing. Currently the circulation of books is done manually.

The college library has different types of collection. There are reference books, texts, print journals, books written by faculties, books written by eminent scholars, books donated by alumnus and well-wishers. The central library has several racks containing books on different subjects. Department wise books are kept in the rack. List of newly arrived books and journals is displayed in the library section of the college website. We arrange visit to the local public library and the library of neighbouring colleges (having MOU with Lokepara Mahavidyalaya for our students.

The central library of Lokepara Mahavidyalaya has a separate rack which contains rare books. The books were donated by late Anukul Shil, a retired guest teacher of Political Science of Lokepara Mahavidyalaya.

The college library provides service to the alumni in order to help them to prepare for various competitive examinations. Magazines and newspapers like Kurukshetra, Yojana, Karmasangsthaan etc. are highly beneficial for the preparation of competitive examinations.

The library has two desktops. One desktop is used for cataloguing and searching the books. The other one is for general search. This desktop is fully devoted to the cause of students and alumni so that they can surf their study materials freely.

Journals & Magazines available

Print copy

1. Yojana (Bengali)
2. Kurukshetra (English)
3. Samaj Jijnasa (Samaj Jiggasa, bi-lingual UGC Care listed journal)
4. Ebang Mushayera
5. Korok
6. Anustup
7. Caravan

8. Sambhashana Sandesha

9. Desh

Newspaper

1. Anandabazar Patrika (Bengali)
2. The Telegraph (English)
3. Karmasangsthaan (Bengali)

Online Access

1. British Council Digital Library

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Lokepara Mahavidyalaya ensures proper IT facility to all its immediate stakeholders. In today's advanced time IT facility is one of the most important features of an institution and Lokepara Mahavidyalaya tries to keep itself updated in this regard. The college has several Wi- Fi connection in different places and has installed sufficient bandwidth for internet connection.

Rooms with Wi- fi connectivity:

The Principal's room has the facility of BSNL broadband connection, the office has a separate connection (80 Mbps). The IQAC room has one connection (40 Mbps). The library has a separate wi- fi connection (50 Mbps). The teachers' room also has the facility of wi- fi connectivity. There is a free wi- fi zone solely dedicated to the students (50 Mbps). The servers which the college campus uses are- BSNL Broadband (1) and GTPL (3). Under these two server different routers are used to meet different needs of the institution. In order to catalogue the college library and for searching online and e resources a permanent wi-fi connectivity is much needed. Students use the online British library in the library. The college has also provided one computer and a free wi-fi zone solely for the students.

In the ICT enabled classroom there is one projector and a white board.

Software used in the institution: KOHA (in Library), TALLY, College Management System

Additional Information:

IQAC computer: 12th Gen Intel (R) Core (TM) i 3- 12100, 3.30 GH2, RAM- 8 GB, Windows 11

Library Computer- Same as above

Office Computer – Intel (R) Core (TM) i 5- 6500 CPU, RAM- 4 GB, Windows 10

12th Gen Intel (R) Core (TM) i 3- 12100, 3.30 GH2, RAM- 8 GB, Windows 11

Intel (R) Core (TM) i3- 10100 CPU, RAM- 4 GB, Windows 11 Pro

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 728

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 1

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 2.15

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.96	0.69	0.20	0.39	0.55

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 67.68

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
544	436	502	432	412

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.17

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 6.31

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	4	7	4	3

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
114	184	114	63	32

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 25

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
04	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	0	3	6

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Lokepara Mahavidyalaya was built by the initiative of the educated people of lokepara and its surroundings. The establishment of the college is for the purpose of Higher Education of boys and girls of this region. Several students have passed out of lokepara Mahavidyalaya in the last few years. the more or less all of them are members of the college aluminium Association all though the registration of college alumini Association has not been done yet, still enough initiative are being taken by the college. It is possible to complete the registration within this year.

Objectives:

- i) Aluminium Association of lokepara Mahavidyalaya is a platform to connect old and new. On this platform, as the current students get to know about the old traditions, the elders also get to know about the new way of life. In a word, alumini Association of loke Mahavidyalya is the bridge between tradition and modernity.
- ii) aluminium of the institution incaltes a sense of Brother-hood or sister-hood among present student.
- iii) alumni of Lokepara Mahavidyalaya always share their own life experiences with current students and guide them the way out of crisis and support them in different aspects.
- iv) Alumni of this institution give their opinion on how to infustructure of college can be improved in various areas.
- vi) Aluminium of the institution help current students in various aspects of their studies. Again the current students also extend a helping hand to the former students in various difficulties and adversities.
- vii) The members of the alumni Association of the college can offer various suggestions in different academic and administrative fields and act accordingly to take the college forward.
- viii) Cultural activities are also developed with the help of aluminium and current students.

Activities

- i) some of the alumini have been enreaching the college library donating magazines and book etc at various Times.
- ii) The thought and suggestions of alumini have been supporting the college at different situation.
- iii) As a members of the alumni Association of this institution are spread in different parts of the country, so that alumni members can not meet at anytime of the Year, arrangements will be made to organize that reunion program at certain time of the year.
- iv) in the museum that is being built in college, some members of alumni Association have extended their hand of cooperation, even though it is small.
- v) All initiatives are being taken for the growth of the aluminium Association of the college and their functioning more active in the future.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Lokepara Mahavidyalaya is governance by following all the rules of U.G.C., Department of Higher Education, W. B. and the University of Burdwan.

i. All functions of college governances are organised to three levels. The highest level of these three levels is the Governing Body. Under the management of respected President, all the policies of the college are determined on the basis of equality, prosperity and transparency with the utmost sincerity. Before taking the final decision in the G.B. it is always seen whether it has been suggested by various committees and that decision is taken by reviewing and analyzing it. That is, the college governance on the basis of the Decentralisation.

ii. There are various committees and sub-committees at the second level of the college management. The committees provide recommendations for the implementation of various development programmes. Short term and long term road maps are developed here and the recommendations are subsequently presented to the G.B. meetings under the guidance of the Principal. IQAC play a great role in this part.

iii. Students are most important assets of the college. If teachers are the builders of the students' future, then the main goal of the teachers is to develop their spirit. So by creating closeness with them and on the basis of their constant companionship, all together are taken forward towards the goal of overall improvement.

Freshers, Social, Annual Sports and Pujas are organised in the college premises at various times of the year under the leadership of the students and by connecting with social people through this.

Students actively participate in Annual Sports and their physical and mental skills are revealed. One of the aims of the college governance is to develop their health through regular sports and to inculcate a sense of belonging among them.

The governance leadership is in accordance with mission:

1. Necessary steps will be taken to create substantive posts for proper implementation of seminar system NEP-20.
2. Various courses of job-oriented are running, but in future more will be tried to follow the NEP model, such as Computer Science, Library Science etc.
3. College canteen will be arranged, so that students do not go hungry.
4. Arrangements will be made to provide boundary walls around the college.
5. Initiatives will be taken to create new post for teaching and non-teachings.
6. The two post of land outside the college, which are currently used as playgrounds, will be secured by providing boundaries.
7. Initiatives will be taken to launch various courses in the science department, as a result initiatives will be taken to build laboratories in the college.

8. More adult courses will be introduced so that students can improve their quality and become livelihood oriented.
9. E-resources and E-learning opportunities will be increased.
10. Arrangements will be made to introduce various types of vocational courses as per NEP requirement.
11. Focus will be on increasing library resources and museum resources.
12. After making the boundary wall, the college will made more environment friendly by planting trees parallel to the boundary.
13. Arrangements will be made to start NCC units in the college.

File Description	Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Lokepara Mahavidyalaya is a relatively small college. There is such a close bond between the administrative, academic bodies and committees that there is no undue delay in any work. Various schemes of academic committees are implemented in a very transparent, smooth and efficient manner in managing the facilities of the administrative body.

The Governing Body is constituted by the Department of Higher Education, Government of West Bengal. The Secretary of the Governing Body is the Principal of the college and the person nominated by the Department of Higher Education is the President of this body. Three teachers of the college and one office staff are among the members of the body. Also two teachers from other colleges are members of the body nominated by the university and one council member and two government nominees as members of this body. That is, this Governing Body has been formed with a total of 11 people. Academic, administrative, finance etc. decisions of the college, in short, all decisions are taken by this body. It must be mentioned that admission, examination, promotion, service rule, disciplinary action, in short all academic and administrative aspects are operated by GB as per department of Higher Education, Government of W.B and University of Burdwan rules.

The appointment of Principal and other permanent teachers in the college is given by GB as per the recommendation of West Bengal College Service Commission. The rules and regulations of the Department of Higher Education are followed in respect of State-Aided-College-Teachers and other non-teaching staff of the college. Currently all substantive posts of the college are filled.

Various committees of the college make very effective recommendations. Such committees are : IQAC, Teachers Council, NAAC, Examination, Routine, Advisory, Finance, Cultural, Service Book, Anti Ragging, Grievance and Redressal, Women and Gender, Library, Purchase, Building etc. Matter related to these Committees are reviewed in depth in the meetings and always look at how the quality of the college can be improved and the students can play a greater role as responsible citizens.

How the seminars, special lectures can be arranged, add-on courses can be introduced, infrastructure can be enriched, libraries can be improved, educational exchange can be done with other colleges, museum can be improved, The committees constantly give suggestions regarding that. Apart from this, the departmental committees of various departments play a very active role. Efforts have been made to implement innovative evaluation methods through the discussion of D.C. meetings and emphasis has also been placed on students to acquire fundamental thinking through the preparation of internal evaluation. After discussion in the departmental committee, if necessary, they are sent to the concerned committee for consideration. The college emphasizes on value based and skill enhancement programs. Programs like Yoga have been introduced. Through the conduct of all programs of NSS and through the activities of other committees a cordial link is developed between the college and surrounding villages and backgrounds. Emphasis is placed on Communicative English, so that students are encouraged in careers and do not face language barriers and can face career interviews with strength.

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Lokepara Mahavidyalaya is carrying out various activities related to effective welfare and Performance Appraisal System for teachers and teaching staff-

PBAS- Every year teachers have to submit the PBAS, where they have to give all the academic information.

The CAS form filled by the teachers at the time of promotion, they have to fill their PBAS and the filled form is submitted only after approval by IQAC and principal. Subsequently, the screening or selection Committee sits, where the University nominee as the subject expert and the Higher Education Department nominee as the committee expert scrutinize all the documents and subsequently approved by the High higher Education Department. So this performance is very valuable to teachers, which institution consider seriously.

Academic Audit :- Academic Audit of Loksfera Mahandyalays has been duly done. The proposals given by the students and alumni by online or offline are reviewed with utmost importance the Principal analyzes the feedback forms with utmost confidentiality and gives suggestions to the concerned teacher and takes appropriate actions.

Various activities related to effective welfare for teaching and nonteaching

All the teaching and nonteaching employees get the benefits of GPF as per government norms. All the documents-papers - records are kept properly so that they get this GPF, gratuity or person properly after retirement.

All teaching and nonteaching employees get leaves like CL, EL, ML according to the government rules and statute of BU. Also female teachers and staff get maternity leave for six months, they get CCL for child care. On-duty leave is given to all teaching-nonteaching staff-Principal if they have to go out for any work of the college. It is always seen that no staff gets into any kind of difficulty or complication. Everything is recorded, so that concerned teaching and nonteaching staff do not face any hindrance during the post-service.

Teachers and nonteaching staff are encouraged by the college to undertake training, courses etc. As the nonteaching staff are trained in this regard, the teachers also participate in OP, RC, STC. IQAC always encourages them, arranges for granting necessary on duty leave and collects certificates duly and take initiatives for CAS related promotions of teachers. Institutes always encourage leaders to do research.

Financial support is given to newly staff till the time they do not get the salary provided by the government. Casual non teaching staff have been given festival bonus. If anyone wants to take advance during the festival, arrangements are also made.

Anti-Sexual Harassment Cell has been formed to prevent any kind of harassment in the workplace. Excellent work environment and work culture has been developed in the college.

Purified water has been arranged in the collage.

separate washrooms are provided for ladies and gents and careful attention is paid to keep them clean all times.

Wi-fi is provided for high speed internet connection. Necessary number of printers and xerox have been arranged.

Invertors are arranged for continuous power supply.

Teaching and no teaching employees can avail the benefits of WBHS as per government rule.

First aid has been arranged in case of injury or accident.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 13.41

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development

Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	1	03	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	7	7	7

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Lokepara Mahavidyalaya follows the highest transparency and discipline in the strategy related to financial matters and properly and spontaneously implemented.

The institute has not yet received the 12b recognition by UGC, so it has not received any funds from UGC. The main sources of funds are:

1. Fee Money received from students.
2. At various times, application is made by the college for money from MLA-MP-Panchayat-Block

Fund. If it is approved, various developmental activities are done.

3. Lokepara Mahavidyalaya has a Financial Committee, where all expenditure related proposals are made in accordance with rules and regulations. For example, purchase of college chairs, tables, computers, laptops etc are discussed in the Purchase Committee. Infrastructural development is discussed in the Building Committee. The issue of buying Books and Journals is discussed in the Library Committee. The Tender Committee look in to the matter related to the invitation of tenders. If the matters under the respective committees are properly resolve first after due discussion and review passed to the Finance Committee, then to the Governing Body and finally the Utilization Certificate is issued.
4. At the beginning of the session, after discussions with the convenors of various committees, based on their recommendations the Finance Committee prepares a college budget and programmes are implemented according to that budget. Finance Committee looks after the issues related to Income and expenditure properly throughout the year, this committee makes suggestions to the regarding matters.
5. All the income and expenditure related matters are internally checked by the College Accountant and Principal and these are audited by the external / statutory auditors deputed by the Higher Education Department, WB. Lokepara Mahavidyalaya has been doing this regularly every year with great transparency. Audit Reports are regularly submitted through D.P.I., Higher Education Department. The accounts have been audited internally first by the statutory auditor up to the financial year 2022-2023.
6. College bank accounts are regularly audited. Matters related to bank accounts are discussed regularly in Finance Committee, GB. and strictly checks of account, Grant Register, Contact Register, Ledger Book, cash transaction bills, vouchers.
7. All the assets of the college are maintained through proper procedures. Efforts are made to make the best use of resources without wasting them, various ways are being looked for to increase the funds. Alumni are also requested to take initiative in rising funds.
8. Government funds related to salary of the college teachers and all staff are integrated in HRMS portal. Alll scholarships are collected on regarding portal of the block and credited to the respective incumbent's account, based on the proposal of the college.
9. Various methods are adopted to reduce the cost, viz. :
 1. A civilized policy of sharing classrooms, seminar halls and other facilities among the different departments is adopted.
 2. Colleges always look to minimize wastage of resources, it pays close attention that electric power is not used and wasted unnecessarily.
 3. In order to use less paper, most of the work is done digitally and the Principal is supported in this regard.
 4. The college is responsible for keeping the environment tidy and beautiful at all times and active in protecting financial and natural resources.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

For the last 5 years iquity has been planning, monitoring all the activities of the Institution and guiding for Quality Assurance and all the quality enhancement activities of Mahavidyalaya. Conscious, consistent, and catalytic action taken with regard to the academy and administrative performance of the institution are given below in sequence :

1. All linkages and coordinations with institutional three tier structure are maintained. IQAC ensures that committees are active by holding regular meetings iquity also looks at how the decisions taken by the governing body are implemented. it has been always try to maintain the quality of the institution through the implementation of those decisions in practice, it's sustainability and student teacher local people relational activities.
2. Lokepara Mahavidyalaya is a relatively new college located in a rural area. But despite this, under the proper supervision of IQAC, the number of classrooms, table chair, bench, desktop, laptop have been increased, ICT rooms have been introduced, new washrooms have been arrange for teachers and students, college office room is constructed. All these works are done under the proper guidance of IQAC.
3. IQAC has been holding regular meetings to promote academic excellence. At the beginning of the year IQAC prepares the academic calendar, makes comprehensive master routine and constructs the academic framework. Not only that IQAC arranged all the activities accordingly throughout the year.
4. IQAC collects all the data related to student admissions, results, internal assessment, project work, seminar work etc. and analyzes them to take effective step for quality improvement of students and teachers.
5. IQAC duly reviews the feedbacks received by the different stake holders and makes appropriate arrangements for its effective action by the authorities.
6. The library had been systemised and streamline under the supervision of IQAC. Careful attention has also been paid to increase the number of books and journals in the library.
7. The college Museum is being developed gradually under the supervision of IQAC
8. IQAC has been organizing workshops, seminars, special lectures regularly in the college and has been active in improving the quality of faculty -students by inviting people with Deep and extensive knowledge on specific subjects.
9. IQAC has encourage teachers to regularly attend Orientation or Refresher courses and aims to keep them mentally stimulated. Even training course have been arranged for the energization of office staff under the supervision of IQAC.
10. Under the initiative of IQAC, the concerned committees have been mobilized to raise the standard of sports and cultural life of the students.
11. IQAC is consistently signing MoU with various Institutions and NGOs
12. IQAC has organised workshops and lectures for implementation and effectiveness on NEP 2020.
13. Wi-Fi has been arranged to smooth the network system of the college and general have been arranged

to provide electricity continuously under the initiative IQAC.

14. IQAC organizes special women focused days for gender equality and organized various lectures on those days.

15. Various community development programmes are undertaken jointly by IQAC and NSS.

16. Various environmental related activities are organized through ENVIS dept.

17. Community Awareness about health-hygiene is an initiative of IQAC

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

Gender equality, women advancement, women education and skill enhancement are one of the thrust areas of Lokepara Mahavidyalaya. To this end college is taking several important and effective steps, such as

1. Lokepara Mahavidyalaya is a co-ed college, where boys and girls are teach and taught together with equal status. Four out of five permanent teachers of the college are female, they also get equal opportunities in terms of teaching, learning, promotion related courses-trainings, research, participation in seminars, special lecture etc, and other benefits.

2. The safety of female students is ensured through the effective measures of Internal complains Committee, Sexual Harassment Prevention Cell, Anti Ragging Committee, Grievance & Redressal cell etc. Due to the small size of the college, it is possible to keep the students under constant surveillance. Mentors or teachers can seriously look at the difficulties of the students or mentees and take appropriate measures accordingly.

(3) Scholarships are provided by the government for girls above 18 years. The documents regarding the scholarship are sent promptly and proper steps are taken so that every student gets the scholarship on time.

(4) Sanitary Napkin Vending Machine has been specially arranged for the collage girls, so that they do not face any difficulty during regularly menstruation and they are taught about me health- hygiene- cleanliness by teacher-mentors.

5. Under the leadership of the women Cell, an initiative has been taken to

taken to make the girls of the villages around the college aware of the aspects of health, education and hygiene by selecting one female student representative from each village.

(6) Women teachers of colleges get Maternity leave and Child Care Leave in addition to other leaves.

(7) There is a separate common room and a separate washroom for the collage students. There is also a separate washroom far female teachers.

8. The college celebrates special women centric days like International Women's Day, Women's Equity Day, International girls Child Day etc, with dignity.

While there programs try to inculcate self respect in women and men, who are opposite to women also specifically tough about gender equality.

(9) The college organizes various lecture series on human consciousness where the college teachers regularly address the students about the progressive activities of women thinkers and try to inculcate their gender sensitivities.

10 The librart is specially stocked with books on womens' progress.So that all students cak be informed about the advancement of woman,

11. To preserve the handwork of women artist of Birbhum in the museum.

12. Students are informd about Gender equality by showing various movies focusinf women.

13. The admission percentage of female students is higher than male student.

14. The girls have perfomed in the examination result better than the boys.

15.The physical Eduction teacher and expert teaches self defecce to the susents,

16. MoU has signed up with NGO's. which are specifically controlled and run by women, so that female students can benifit from hans-on learing in particular

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

The main aim of Lokepara Mahavidyalaya is to eliminate the differences of religion-caste-gender and to develop the minds of students of all levels. With a view to inculcate the virtues of equality, self-reliance,

compassion, ethics, values etc. and to bridge cultural, regional and linguistic differences, the collage has adopted certain policies –

By celebrating some important days, such as Netaji's birthday, Republic Day, Women's Day, Independence Day etc, the sense of nationalism, self reliance, sense of Indianness is awakened on the one hand and on the other hand the sense of humanly, idealness, cultural consciousness and aware of traditions are made.

Birthdays of Rabindranath and Nazrul are celebrated with reverence. As Rabindranath's poems, songs, essays, stories etc. are recited there, Nazrul's poems and songs are recited. It is noted that students of different religions come to study in Lokepara College and through such programs the minds of students are broadened and religious

narrowness is removed.

Rakhi Bandhan ceremony is celebrated. The students can learn about the origin of the program, the role of Tagore during Banga-bhana, i e the history and they bond with each other.

Different types of seasonal festivals are organized. Through these festivals students become aware of culture, they also become aware of the unity in diversity.

International Mother Language Day is celebrated on 21 February in every year. Through this program students respect their mother tongue and learn to value other languages as well.

NSS organizes tree plantation on the occasion of Independence Day, Red Ribbon Club awareness Program raises about HIV/AIDS. Celebrating International Yoga Day, Swachhata Diwas, Jal-Jivan Mission etc. inculcates sense of unity, self-reliance, leadership, social service etc. among the students through various social service activities.

The mentor-mentee system of the college sensitizes and guides the students and creates an environment in the college so that the students feel comfortable and can work together.

The mentor-mentee system of the college sensitizes and guides the students and creates an environment in the college so that the students feel comfortable and can work together. Anti-Sexual Harassment Cell has been set up in college in accordance with Visakha Guidelines, so that the female students do not have to face any kind of difficulty. Lokepare Mahavidyalaya campus is very safe place for female students and employees.

Girls students above 18 years of age get Kanyashree Scholarship, so that they can continue their studies, Students are always under surveillance due to CCTV. Moreover the stakeholders get all the benefits for the Internal Compliance Committee, Anti Ragging Committee, Disciplinary Committee, Grievances and Redressal Cell etc. and the obstacles to their freedom of movement are removed. Due to these committees ragging free environment is developed and secular-democratic atmosphere is created in the college.

Economically weak and socially backward students have got an equal opportunity to study through different types of scholarships and financial aid. By participating in the Youth Parliament, students became aware of democratic rights and responsible citizenship.

IQAC periodically tries to eliminate gender, language, caste and religious discrimination among students by organizing various seminars, special lectures, workshops and plays an important role in inculcating values among students.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response:

Best Practice : 1

1. Title : Know Your Culture & Tradition

2. Objectives of the Practice:

- a) To spread a sense of appreciation for the cultural heritage of this region through a value - based approach.
- b) Recognizing different cultural traditions.
- c) In-depth study of culture and tradition.
- d) Students develop a sense of civic responsibility regarding heritage.
- e) Acquiring historical and regional knowledge related to culture students seek career oriented prospects.
- f) Acknowledging artists and nurture their talent.
- g) To create artistic consciousness and human values among students.
- h) Help students to indulge in a process of self-realization by cherishing their cultural identity.

3. The context

Lokepara Mahavidyalaya is located in the centre of folk culture. It is the land of Vaishnava - Baul - Shakta -Tantra practice, the working ground of Rabindranath Tagore and Gurusday Dutta. Keeping this aspect in mind, IQAC, various departments and cultural committee selected it as a best practice and soon it was put into practice.

4. The Practice

The 'Know Your Culture & Tradition' programme is a distinctive aspect of the vision of Lokepara Mahavidyalaya. Through this practice, the institution has initiated opportunities to instill good behaviour,

moral values, cultural competence, a better understanding of professional world and respect for cooperative labour, ethical lifestyle among students.

- i. By initiatives of IQAC several programmes, such as Rainbenshe - Horse dance (Ghora naach) - Patochitra - Bhadu (Song and dance) etc performances cum workshops have been arranged.
- ii. The institute publishes an annual magazine titled 'Charaiveti' to encourage teachers and students to creative writings and research papers. A wall magazine published as an important part of 'Sharad Agamoni ' in which several students performed songs, dances, recitals , speeches etc.
- iii. The IQAC has been organizing various seminars on this subject in collaboration with different departments.

iv) build museum for collection and preservation of local craft items, historical objects, images and books about paintings, archaeological resources and cultural heritage of Bengal or India. Several donors have donated liberally their creation to the museum.

v. MoU

was signed with different NGO, library, college in this regard.

b)

Excursion and Visit to nearby places of cultural awareness & heritage consciousness and historical importance.

5. Evidence of Practice

- a) Some of our students moved to full-time dancer for that group.
- b) Some students are particularly good at drawing. Such as, Mou Choudhury paints wonderful art and picture. Surajit Bayen displayed his artistic expression on an 18-foot-long wall inside the campus. The IQAC has incorporated this contribution into the campus beautification initiative.
- c) The artistry of students received recognition.
- d) Some artists have faith in the institution's commitment to promoting traditional art.
- e) Students were encouraged to connect themselves with artists to follow the updates and the nature of the demand for art.

6. Problems Encountered & Resources Required

A. Problems Encountered

- i. There is no permanent system in the society to retain Know Your Culture and Tradition.
- ii. This art is disappearing due to lack of practices.
- iii. Indiscriminate use of TV and mobile phones continues to destroy it.
- iv. Artists are not able to create a discipleship tradition due to lack of institutional initiative.

B. Resources Required

- a) More funds will be needed.
- b) Contacts with the artists of different art form need to be initiated.
- c) Need to establish an incubation center.

Best Practice - 2

1. Title: Plantation, Conservation and Awareness of Medicinal Plants**2. Objective of the Practice**

- a) To know about Ayurveda.
- b) Highlighting the importance of herbs.
- c) Relieves the disease without side effects on proper application
- d) Reconciliation of modern medical methods and traditional medicine.
- e) To make the students livelihood oriented in future.

3. The Context

The villages of Birbhumi have a diverse collection of plants. But it is being destroyed due to indiscriminate cutting. IQAC and NSS have made such plans keeping in mind the locational context of college and soon after it was put into practice.

4. The Practice

A place is first selected and it is surrounded by fence. Initiatives are taken to collect medicinal plants and planted appropriately. Special care should be taken to ensure that medicinal plants are not killed by excessive sun or rain and animals.

It has no large roots, so there is no chance of college building being damaged.

The main vision of planting medicinal plants is sustainable future. First by studying each herb, the students are told how and how much these herbs can benefit people. College students are also made interested in these plants by listening to lectures of renowned experts. Such initiatives will show hands-on how individual, societies and nation can prosper. It can provide relief from severe ailments without side effect --- attempting to deliver the messages.

If such ventures are widely successful, college and community will return to financial prosperity.

One of the reactions of colonialism is the separation of village and towns. Researchers, scientists or doctors cannot collect such plants properly from primary sources. It will be possible to supply these rare plants to research centres or laboratories and by collecting the components, the research will be successful. So, it has immense value in the world of research.

5. Evidence of Success

- a) Just as nature, plantation and environmental awareness levels are involved and health, cleanliness and prosperity issues are also associated with planting medicinal plants.
- b) Students spontaneously studied and collected medicinal plants from nearby villages.
- c) Under the initiatives of IQAC, arrangements have been made to give lectures on medicinal plants by renowned persons.
- d) In the future, a large number of medicinal plants will be collected, workshops will be conducted in different villages and it will be understood that the villagers nurture them with care.
- e) The students constantly being made aware of how they can pursue various courses and earn a living on medicinal plants and several students have expressed interest in this.

6. Problems Encountered and Resources Required

- a) Knowledge about medicinal plants was lost over time.
- b) So far there is no department like Botany and Biochemistry, so it is not possible to study plants in depth.

There is no lack of will, but lack of money. Such initiatives have come about only with money from college funds. With proper resources, this work can be implemented successfully and the initiative can reach its goal.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

One of the distinctive works of Lokepara Mahavidyalaya is the Museum : Preservation of Historical and Indigenous Handicrafts and Heritage Awareness. The museum provides inspiration to the public through its diverse collections, provides appropriate learning and makes enjoyable for all. As a result, the museum helps to bring about social development through the cultural awareness of the people.

Every museum is built in a number of basic responsibilities --- collecting, conserving, studying, interpreting and exhibiting. Lokepara Mahavidyalaya Museum is also built on these five major responsibilities. Museums are often built in towns or cities. The conservation initiatives taken their do not reach the villages. But the villages have unprecedented resources. These resources are disappearing gradually. Discipline tradition is not being created. But it is possible to preserve lost artefacts and traditions through the preservation of museums. Creativity in talented people is awakened by visiting museums.

Objectives

1. Most of the students of Lokepara Mahavidyalaya are from villages and they are connected with nature in many ways. The villages of Birbhum district have immense wealth of nature. Therefore, the people here are mainly engaged in agriculture, but they also produce various products related to nature I.e. the production of native art works is one of their livelihood. There is a great variety in these works of art, different cultural mixes are observed, they produce extraordinary works of art only in handicrafts at a very low cost, which are associated with literature and history in various ways. By collecting the samples of that work the tradition and heritage will be preserved, as well as the patterns of the past will be known. Students and people can also know about the high cultures of Birbhum.

2. The museum of Lokepara Mahavidyalaya was proposed keeping in mind various objectives, like preservation of historical materials, preservation of indigenous arts, preservation of past his literary works or a heritage materials, giving dignity to lower class people, empowerment of women etc.

Initiatives

The museum of Lokepara Mahavidyalaya was first inisitives in 2019. Initially, its purpose was to collect and preserve historical materials. For that reason, various types of historical artifacts were collected, but later the process of preservation extended and the perspective was broadened through the preservation of art, literature etc. In other words there has been a convergence of genres or schools of History, Literature, Art etc. in the Lokepara Mahavidyalaya Museum. For example the direction of change and evolution from the ancient stone age to the new stone age is shown through the paintings of potto.

Artifacts have been collected from various rural artists belonging to Birbhum district. The teachers and students spontaneously engaged in this collection with enthusiasm. Many of the rural artists have been recognised by the state. Some have received the President Award, some have received Padmashree and many others have received recognition from the state. Bajras made of shola, dolls and idols made by burnt clay, floral arrangements made of kash grass, various idols made of wood, various lamps and other works made of gala, kantha stitch work etc. Different programs have been taken to encourage and rural artists and preserve the arts.

Handmade fans (pakhas) have been procured from few village artisans. There are taught how to create such art. They also have an NGO. An MoU has been signed with that NGO. As a result, arrangements have been made to take some interested college students there and teach it. In the villages centred around Santiniketan, wealth of rural handicrafts is observed. From that thinking, wooden dolls were collected from Boner Pukur Danga, pottery from Surul, nokshi Kantha from Jambuni, terracotta dolls or sanji of flowers were collected from Ballavpur Danga etc. Learn how they make these handicrafts. Students will be able to attempt basic art creations from that learning and by witnessing the artworks or handicrafts. Students will be able to attempt basic art creations from that learning and by witnessing the artworks or handicrafts .

Outcomes

1. Initiatives have been taken to build such a museum to enrich the inner world of students. By witnessing historical objects, not only a correct idea is formed about these things, but also period or history is developed.
2. Students are encouraged about art by showing the progress of human civilization through pot paintings.
3. Various rural handicrafts have not only been collected, the initiatives of IQAC is to bring some of these artists and teach the students hands-on. As a result, students from ordinary poor families in the village also become enthusiastic about handicrafts or arts. Students learn how artists create art and develop an artistic spirit within themselves. Most of these village-artists are poor. They may be poor, but they are immeasurably talented. If one is poor, one has no talent--- they will know that this idea is wrong. Poor students are freed from inferiority complex, while relatively affluent students are also freed from the perception of the poor. Again most of these artists are women. Patriarchy on the one hand, poverty on the other creates conventional complex in the minds of the students, enslaves them in many ways to the reformation. But in the society women are not only subaltern- dominated-ignored, but they also have dignity, artistic being--- that sense is also developed in them.
3. Though the preservation of the pages of old manuscripts, the students have a strong idea about the literature of the pre-modern period. Before this, the students heard about manuscripts only by spoken, now they have the opportunity to see it with their own eyes. The number of students and teachers who can read manuscripts writing is gradually decreasing. Seeing the manuscripts, the interest is developing in the minds of the students. They can learn about the script of the pre-printing era and they will also know the difference between the script of the previous era and the script of this era, i.e. they can learn about the evolution of the alphabets or letters. I

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college has been able to welcome the online medium through rapid media change during the pandemic period. At that time, in order to reduce the isolation of students, the institution has maintained the continuity of taking classes by online, as well as taken all possible measures to solve various problems of students and social people. It has been decided not to charge the admission fee so that the students are not deprived of education at that time. The institution is committed to eradicating any kind of discrimination and for that, it organizes various programs in addition to traditional teaching - learning. As a newly established institution, despite facing various financial constraints and the institution being located in a relatively poor area, Lokepara Mahavidyalaya is trying to solve the problem of non-availability of books, lack of educational equipment to the students by sending PDF books by online, taking their answer sheets by what's app, email or other online method, listening to their complaints over phone and other virtual media, given their suggestions promptly. e-payment transactions rapidly etc. various programmes are continuously running.

Since the pandemic period, the organization has become fully aware of online media, as well as able to acquire the mental fortitude to overcome any obstacles. It is strongly believed that by implementing the NEP-20 policy, the organization will be able to continuously improve.

Concluding Remarks :

Lokepara Mahavidyalaya is ready to face all the challenges in its efforts to improve the quality of students in accordance with the national and international standards of graduation level within the prescribed scope of the University of Burdwan and the Department of Higher Education, Government of West Bengal. Incidentally, it has been recognised as an I SO 9001 : 2024 organisation. The institution is geared towards balancing the practical life of the students with the theoretical knowledge, acquainting them with the latest technology and tools and providing them life-oriented education, also strives to reconcile tradition and modernity and build a responsible democratic minded citizen of future India.

The institute is taking all positive steps to provide interdisciplinary, vocational, potential developmental education by implementing NEP 2020 curriculum. Also, the college is especially keen on developing plans to make the students and the community aware of the responsibility of creating a health, orderly and beautiful environment, gender equality, empowerment and protection of women etc.

Keeping in mind the context of drop out of students, lack of awareness of parents, economic crisis of social people and lack of job opportunities, the institution is being run in the direction of imparting career oriented education to the students as per NEP 20. To reach this goal by using this educational policy well and holistically, the institution always strives to make the students to be livelihood oriented, health conscious, democratic rights conscious, responsible Indian citizens. The institution plays a responsible role in creating awareness not only about the personal development of the students but also about the education and health of the social people, to develop a sense of gender equality among them, to aware not to marry the girl child at an early age and to educate the children appropriately without discrimination between boys and girls. The institute is running such courses so that in agriculturally dominant areas like Birbhum, students and social people can become self-reliant, improve agriculture through higher education and bring about proper integration of industry and agriculture.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : 02 Answer After DVV Verification :01</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>80</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>41</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	80	0	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	41	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
80	0	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
41	0	0	0	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 180 Answer after DVV Verification: 180</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p>																				

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
121	223	130	140	128

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
121	213	130	140	128

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
296	296	296	296	246

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
296	296	296	296	246

Remark : Input edited from supporting documents.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	02	01	0

Remark : NACC: Preparation & Documentation, Raibenshe Dance & Workshop will not be considered in this metric. Input edited accordingly.

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise

during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	03	02	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	01	01	00	00

Remark : Input edited as per the research papers in calendar year published per teacher in the Journals notified on UGC care list.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years
3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	05	04	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	05	04	0

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.
3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	0	0	03	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	0	0	0	0

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for

internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :17

Remark : The collaboration activities of research, faculty exchange, student exchange,internship, on-the-job training and project work only will be considered. Input edited accordingly.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6.86	70.32	.20	1.53	1.81

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3.56	0.27	.20	1.04	0.62

Remark : Input edited as per the expenditure for infrastructure development and augmentation excluding salary from supporting documents provided for clarification.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.78	.68	.82	.54	.52

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0.96	0.69	0.20	0.39	0.55

Remark : Input edited as per the expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component from the supporting documents provided for clarification.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving***

students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	0	0	0

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Input edited considering the option 1 and 3 as per the supporting documents provided by HEI.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	4	7	4	3

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	7	4	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
114	184	114	63	32

Remark : 5.2.1.2- Input edited w.r.t metric 2.6.3.1

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	1	4	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	1	03	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

7	7	0	0	0
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	7	7	7

6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 3. Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>728</td> <td>888</td> <td>695</td> <td>619</td> <td>507</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>728</td> <td>888</td> <td>695</td> <td>619</td> <td>507</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	728	888	695	619	507	2022-23	2021-22	2020-21	2019-20	2018-19	728	888	695	619	507
2022-23	2021-22	2020-21	2019-20	2018-19																	
728	888	695	619	507																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
728	888	695	619	507																	
2.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 12 Answer after DVV Verification : 11</p>																				

2.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	12	12	03

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	11	11	03